

## Stage one – centre review

### A. Student request

This section is to be completed by the student. A request for a centre review must be submitted to the centre, not the awarding organisation. A centre review must be conducted before an appeal to the awarding organisation. This is so the awarding organisation is certain that your grade is as the centre intended.

Centre Name	<input type="text"/>	Centre Number	<input type="text"/>
Student Name	<input type="text"/>	Candidate Number	<input type="text"/>
Qualification title e.g. AQAGCSE English Language	<input type="text"/>		
Teacher Assessed Grade issued	<input type="text"/>		

### Grounds for centre review

Please tick one or both of the options if they apply to your request. If you don't think either apply, your centre will still conduct a review for administrative and procedural errors so the awarding organisation can be certain that your grade is as the centre intended.

Administrative Error by the centre  
e.g. the wrong grade/mark was recorded against  
an item of evidence

Procedural Error by the centre  
e.g. a reasonable adjustment / access arrangement  
was not provided for an eligible student

### Supporting evidence

Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade. There is a 5,000 character limit.

### Acknowledgement

I confirm that I am requesting a centre review for the qualification named above and that I have read and understood the information provided in the 'Important information for students' section above. In submitting this review, I am aware that:

- The outcome of the review may result in my grade remaining the **same**, being **lowered** or **raised**
- The next stage (Stage Two, the appeal to awarding organisation) may only be requested once the centre review (Stage One) has been requested and concluded.

Student Name

Student signature

Date

